University Teaching Committee Agenda

Meeting to be held on Thursday 13 July 2023 at 9.30 am in Room H/G21, Heslington Hall, Campus West

Papers are available in the UTC Papers Folder. Members unable to attend are asked to inform David Gent in advance (email david.gent@york.ac.uk).

Please see the Category 2 Agenda [final page] for items which are: [a] information provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

Category 1 - Main Agenda

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1	Welcome and apologies for absence	N/A	To note	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note	Chair
1.3	Unreserved Minutes of the UTC meeting held on 8 June 2023	UTC.22-23/89	To confirm	Chair
1.4	Action Tracking and Matters Arising from the Minutes not covered elsewhere on the Agenda	UTC.22-23/90	To note	Chair
1.5	Report of Chair's Action taken since the last meeting	UTC.22-23/91	To note	Chair
1.6	Oral Report from the Chair	N/A	To receive	Chair
1.7	Oral report from the Student Representatives	N/A	To receive	Student Reps

Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1	Update on Turnitin Feedback Studio	UTC.22-23/92	To consider	Craig Adams, Project Manager

No.	Item	Item Code	Status	Lead(s)

2.2	Interdisciplinary Teaching:
	   a) Verbal Update
	   b) Proposed Terms of Reference for a UTC Working Group on Electives
		UTC.22-23/93	To receive
			To approve
				Associate Dean (TLS), Arts and Humanities

2.3	Student-Staff Partnerships: Statement of Approach	UTC.22-23/94	To approve	Inclusive Learning Advisors
2.4	Academic Skills Steering Group: Annual Report	UTC.22-23/95	To consider	Director of Library, Archives and Learning Services
2.5	Artificial Intelligence Working Group: Terms of Reference	UTC.22-23/96	To approve	Associate PVC (TLS)
2.6	Access to Respondent Names in Anonymous Surveys	UTC.22-23/97	To consider	Simon O'Keefe
2.7	Learning and Teaching Forum Update	UTC.22-23/98	To approve	Chair

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)

3.1	Student Academic Engagement and Wellbeing Policy
	   a) Cover Paper
	   b) Policy
		UTC.22-23/99 and Appendix 1	To approve	Director of SAAA

3.2	Supervision Policy: Revisions and Future Developments
	   a) Cover Paper
	   b) Policy
		UTC.22-23/100 and Appendix 1	To approve	Lisa O'Malley

3.3	Exceptional Circumstances and Self-Certification: Update on Future Work	UTC.22-23/101	To consider	Chair of SCA
3.4	Report on Complaints Investigated by the OIA 2022	UTC.22-23/102	To consider	Director of SAAA

3.5	Taught Postgraduate Awards by Credit Accumulation - Programme Design Policy Statement
	   a) Cover Paper
	   b) Policy
		UTC.22-23/103 and Appendix 1	To approve	AQ Policy Manager

Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
4.1	Articulation Agreement and Dual Award: Department of Economics and Related Studies and SWUFE, China: Proposal [Secretary's Note: the external assessor's comments and due diligence form for this collaboration are to follow. If supplied before the meeting, these will be made available in the Category 2 folder. It is otherwise recommended that UTC consider approving the proposal 'subject to' submission of these documents']	UTC.22-23/104a	To approve	AQ Policy Manager
4.2	York-Maastricht Partnership: Major modification and dual degree for MSc Sustainable Business: Leadership, Innovation and Management: a) Cover Paper summarising the proposal b) Major Modifications Forms for the York degree and dual degree c) Overview document d) Programme Learning Outcomes for the York degree and dual degree	UTC.22-23/105a UTC.22-23/105b-c UTC.22-23/105d UTC.22-23/105e-f	To approve	Michael Bate (lead reviewer); AQ Policy Manager

Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
5.1	Oral update by exception from the July meeting of Standing Committee on Assessment (written report to follow at the next meeting)	N/A	To receive	Chair of SCA

Date of the next meeting: Thursday 28 September 2023, 1.30-4.30

David Gent
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[Category 2 items on next page]

University Teaching Committee Agenda

Items relating to the Meeting to be held on Thursday 8 June 2023 at 9.30 am in Room H/G21, Heslington Hall, Campus West

Category 2 Agenda Items are provided for: [a] information only, where UTC discussion is not required or anticipated, unless a request is made to escalate an item is from Category II to Category I for consideration OR as [b] supplementary information and data for items on the Category I agenda.

Section 6: Category 2 Items

Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Faculty Learning and Teaching Group Notes: a) Arts and Humanities, 24 May 2023 b) Social Sciences, 31 May 2023	UTC.22-23/106 UTC.22-23/107	N/A
6.1	Apprenticeship Monitoring Board: Minutes of the meeting held 16 March 2023	UTC.22-23/108	N/A
6.2	Academic Skills Steering Group: notes from the meeting held 18 May 2023	UTC.22-23/109	
6.3	OIA Complaints Report Appendix 1 (Context) and Appendix 2 (Data)	UTC.22-23/102 Appendices 1 and 2	OIA Complaints 2022 Report
6.4	Supplementary Information on Credit Accumulation Programme Design Framework	UTC.22-23/103 Appendix 2	Credit Accumulation Programme Design Framework
6.5	Articulation Agreement and Dual Award: Department of Economics and Related Studies and SWUFE, China: a) External Assessor's Comment (*to follow*) b) Due Diligence Form (*to follow*)	UTC.22-23/104b-c	Articulation Agreement: Economics and SWUFE, China
6.6	York-Maastricht Partnership: Major modification of MSc Sustainable Business: Leadership, Innovation and Management: Supporting Documentation	UTC.22-23/105g-n	UTC.22-23/105, York Maastricht Proposal

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